

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
December 21, 2022  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome**

**MEMBERS  
PRESENT:** Mrs. Mary Haskell  
Mr. Jack Bell  
Mrs. Johanna Burkhardt  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik

MOTION Vimislik  
SECONDED Bell  
APPROVED 1/18/23

**MEMBERS  
ABSENT:**

**ALSO  
PRESENT:** Ms. Natalie Brubaker, Superintendent  
Ms. Catherine Kacyvenski, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Ms. Jill Rich, Donnelly Principal  
Ms. Jessica Bowerman, Brookside Principal  
Mr. Zach Tarnowski, HS Asst. Principal  
Mr. Ralph Schuldt, Director of Facilities  
Ms. Shannon Hogan, SVTA Representative  
Ms. Jennifer Perkins, Teacher  
7 Students

Mrs. Mary Haskell, Board President, called the meeting to order at 6:01 pm.

**RECORD OF ATTENDANCE** – Mr. Remza made a motion, seconded by Mr. Leighton, to accept into record the attendance for the December 21, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

**APPROVAL OF MINUTES** – Mr. Bell made a motion, seconded by Mrs. Burkhardt to approve the minutes of the November 16, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – No Report

**FINANCIAL REPORT** – Mrs. Vimislik made a motion, seconded by Mr. Remza, that the Board acknowledges receipt of the November financial reports. Upon the vote the motion was approved unanimously. (7 yeases)

**SUPERINTENDENT'S REPORT**

**PERFORMANCE – Choral Caroling – High School**

The Board of Education enjoyed a performance by the High School Chorus directed Ms. Perkins. The students sang several holiday songs and did a wonderful job.

Mrs. Brubaker read some of the results from the Student Voice Survey that was sent out to students' grades 6-12. She reported that the SV Facebook page is now up and running. She said that they are getting good results from the Thought Exchange survey and those results will be discussed at the meeting on January 18 at 4 p.m. Mrs. Brubaker

said that due to the recent lockouts, the Chief School Officers discussed that topic at their meeting today. She explained to the board members that the school takes their direction from law enforcement.

**Resolutions** – Mr. Remza made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 3 services recommended on the CPSE list dated 11/4/22
- Authorize the 17 services recommended on the CSE list dated 10/19 – 11/8/22
- Authorize the 1 services recommended on the CPSE list dated 12/8/22
- Authorize the 34 services recommended on the CSE list dated 11/9 – 12/7/22

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Dustin Hornick	Custodian	Brookside	12/16/22

Appointment – Acting Senior High School Principal – that Charles Hutchinson, be appointed to the position of Acting Principal of the Senior High School, to serve in that capacity until approximately January 9, 2023, at his current administrative substitute rate, effective November 7, 2022.

Instructional Appointment (Revision) – that the following instructional appointment be revised:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Heather Spry	Teacher	Special Ed 6	As Per Contract	12/12/22	12/13/26

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Megan Allabaugh	School Nurse Brookside	As Per Contract	1/3/23
James Baldwin	Cleaner Brookside	As Per Contract	12/22/22
Alexander Wallick	Laborer High School	As Per Contract	12/22/22
Isaac Spottek	Laborer High School	As Per Contract	12/22/22
Michael Platt	Laborer Donnelly	As Per Contract	12/22/22

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
John Sarnicola	Substitute Teacher – Non-Certified	As Per Contract	12/22/22
Dominic Chesna	Substitute Teacher – Non-Certified	As Per Contract	12/22/22
Jack LaMantia	Substitute Teacher – Non-Certified	As Per Contract	12/22/22

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Katherine Potter	Substitute Teacher Aide	As Per Contract	12/22/22
Ronald Maida	Substitute Typist	As Per Contract	12/22/22

Athletic Department Appointments – that the following athletic department appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Colleen McCarthy	Asst. Cheerleading Coach	As Per Contract	12/22/22
Alex Alford	Substitute Head Coach Girls' BB	As Per Contract	2022-23 School Year

Extended Season Coaching Payment – that the following coach be paid for an extended fall coaching season:

<u>Name</u>	<u>Timeframe</u>	<u>Total</u>
Grace Tabeek	2 weeks extended season head coach	As Per Contract

Bid Awards – that the following bid awards be approved:

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Paper bid for the months of January-June, 2023 and that it be awarded to the following vendors: Renzi Food Service, Sanico, Hill & Markes, EkonoPac,

Central Poly Corp, LJC Distributors.

- RESOLVED, upon the recommendation of the Superintendent of Schools, that the Susquehanna Valley Board of Education approve the Chartered Athletic Trip Bid, and that it be awarded to the following vendors:  
 Southern Tier Stages/Shafer: 56 Passenger Charters  
 Serafini Transportation/Coach Master: 38, 30, 20, & 10 Passenger Charters

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2250.490-99-400	A 2110.490-99-990	\$15,000.00
A 1620.160-10-130	A 1620.168-10-130	\$10,000.00

Upon vote the motion was approved unanimously. (7 yeases)

**Certifying Special Meeting Election** – Mrs. Vimislik made a motion, seconded by Mr. Remza, that at a meeting of the Board of Education of Susquehanna Valley Central School District, in the County of Broome, New York, was held in the Board Room, Susquehanna Valley Senior High School, Conklin, New York, within the School District, on December 21, 2022 at 6:00 o'clock p.m. (E.S.T).

There were Present: Haskell, Vimislik, Bell, Burkhardt, Howe, Leighton, Remza  
 Absent: 0

**RESOLUTION SHOWING TABULATION OF VOTES CAST AND DECLARATION OF THE RESULTS OF THE BALLOT AT THE SPECIAL MEETING SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT ON DECEMBER 6, 2022.**

WHEREAS, pursuant to a resolution of the Board of Education of Susquehanna Valley Central School District, County of Broome, New York, duly adopted on September 21, 2022, the Special Meeting was duly called and held on December 6, 2022, for the purpose of voting on one proposition as set forth in the Notice calling the Special Meeting; NOW, THEREFORE, BE IT

**RESOLVED BY THE BOARD OF EDUCATION OF SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT, COUNTY OF BROOME, NEW YORK, AS FOLLOWS:**

Section 1. It is hereby determined that the Special Meeting and Vote held in this School District on December 6, 2022, was held in all respects in the manner prescribed by the Education Law of the State of New York.

Section 2. The Statement of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it.

Section 3. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the propositions to be as follows:

**RE: CAPITAL PROJECT VOTE**

MACHINE TOTAL FOR:	237
MACHINE TOTAL AGAINST:	24

**ABSENTEE:**

FOR:	6
AGAINST:	0

Section 4. It is HEREBY FURTHER DETERMINED that the proposition was passed by a majority of votes cast and is hereby declared to be adopted.

Section 5. As evidence of the several determinations hereinabove made, pursuant to Section 2034 of the Education Law of the State of New York, this Board has adopted this resolution.

Section 6. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (7 yeases)

**Leaves of Absences** – Mr. Bell made a motion, seconded by Mrs. Howe, that Debra Merrell, High School teacher, be granted a leave of absence from January 3 through June 23, 2023

Upon vote the motion was approved unanimously. (7 yeases)



**ASSISTANT SUPERINTENDENT'S REPORT** – Ms. Kacyvenski reported that she has been working on before and after school programs and will be meeting with the principals and PTA to go over the results. After meeting, the families will be notified of the program, and she reiterated that it will be a parent pay program.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – None

**VOICE OF THE ADMINISTRATORS** –

Mr. Schuldt said that the concession stand project has been pushed off until April due to the frozen ground and temperatures. He said that the architects will be in the buildings next week when the students and staff are gone to prepare for the capital project work.

Ms. Rich said that engineers from Lockheed Martin visited Donnelly students to work on STEM projects. She reported that they just had parent teacher conferences and 75% of the parents represented. They also recently had Movie Night, Bingo, and Craft Day all hosted by the PTA. She said they held the winter concert last week and it was wonderful.

Mr. Tarnowski reported that the Chorus just performed at both elementary schools. The Post Prom fundraiser raised over \$4400. He also congratulated Brynn Hogan, who just signed her commitment letter to attend Binghamton University.

Ms. Bowerman thanked all of the parents, staff and companies that donated tons of Thanksgiving and Christmas gifts. She said that the Pre K students held a fashion show, and the concert was very well attended with standing room only.

Ms. Hogan, SVTA representative, said on behalf of the SVTA, she wishes everyone a happy and safe holiday season.

**VOICE OF THE PUBLIC #2** – None.

**Executive Session** – Mr. Leighton made a motion, seconded by Mr. Remza, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (7 yeses)

At 6:43 p.m. the Board recessed

At 6:46 p.m. the Board met in Executive Session

At 7:18 p.m. the Board returned to Regular Session

**MOTION TO ADJOURN** – Mr. Remza made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:19 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk